



Guernsey Financial
Services Commission

MODULE 9

Guidance to completing the Maturity Analysis module of BSL/2

MATURITY ANALYSIS

Overview

All banks are required to complete this section. The General Guidance and Detailed Guidance sections below explain how to complete the “Maturity Analysis” form.

It should be noted that the Commission also operates a complementary minimum liquidity requirement and monthly reporting regime for Guernsey incorporated banks as per its “*Guidance on Liquidity Risk Management*” paper which is available on the Commission’s website.

General Guidance

Banks should report un-drawn commitments to make additional loans, advances and credit facilities and any guarantees provided as liabilities /outflows in rows A.1 to A.7. The maturity period at which these commitments and guarantees should be reported is the point at which a commitment may be drawn (e.g. next day).

Deposits with the reporting bank are to be entered according to their earliest repayment dates. In this context, where applicable, the earliest repayment date means the first roll-over date or the shortest period of notice required to call or exercise a break clause.

Loans by the reporting bank should be entered according to their final maturities. Where a bank has loans outstanding on a revolving credit facility and has been notified that the loan will be routinely reviewed on maturity, the end date of the credit facility should be entered.

Where the borrower has notified the reporting bank that funds will be repaid on a date in advance of the final maturity, this date should be taken as the final maturity. Where a loan is repayable in instalments, the amounts should be reported in accordance with the maturity pattern of outstanding instalments.

Amounts (either due to or from the reporting bank) which are callable at specific notice, but which have not been called, should be entered under the band covering the specific notice period. However, if notice has been given the maturity should be regarded as the number of days outstanding before payment is to be made.

The total column should equal the sum of the columns from “Overdue” to “5 years and over including undated” for each line. If, on any reporting date, an asset, or part of it, has passed the due date for repayment by 14 days or more, the amount which is in arrears should be entered in the “Overdue column”. Only that part of a loan or asset actually overdue, and not any unmatured instalments, should be reported in this column, unless the whole of the loan or asset has been declared in default within the terms of the contract.

Report overdrafts as amounts overdue only if repayment was formally requested for a date at least fourteen days before the reporting date.

Include amounts overdue on secured loans unless the collateral has been realised when only the residual balance is included. Even if a specific provision for loan loss has been made when entering amounts overdue the gross figure should be shown. Amounts written off, however, should not be included.

Equity capital and current year’s profit/loss of subsidiaries and own funds of branches should be reported in the “5 years and over incl. undated” column. All totals will be calculated by the software automatically.

The figures reported in lines A.1 to A.7 are not equivalent to the categories in form MA/1. The latter are categorised for monetary aggregate purposes whereas all deposit liabilities (from all jurisdictions) should be reported in lines A.1 to A.7.

Detailed Guidance

Item	Description	Guidance
A.1	Banks/building societies	<p>The term “bank” refers to those institutions that are regarded as banks in the countries in which they are incorporated, and supervised by the appropriate banking supervisory or monetary authority as banks. In general, banks will engage in the business of banking and have the power to accept deposits in the regular course of business. The term “building society” as used in this return refers to those institutions which are mutuals and whose principal purpose is to take in savings, principally from the retail market, and finance house purchases through the granting of mortgages.</p> <p>The figure in the “Total” column should equal the sum of the other columns of line A.1.</p> <p>In the committed standby facilities column report in the box committed irrevocable standby credit facilities granted by the bank to other banks and financial institutions. Such facilities will be formally documented and typically will command a fee even when not drawn. They would be treated as a potential outflow.</p>

Item	Description	Guidance
A.2	Financial corporations	<p>Report deposits from financial corporations which include (but are not limited to) those institutions in the financial sector which are principally engaged in financial intermediation, and whose business involves investments, contracts of insurance or the provision of loans or the administration or management of them or any of them. For example, this item includes collective investment funds (e.g. open or closed-ended unit trusts, investment companies or limited partnerships); investment trusts; partnerships or sole traders involved in the provision of financial services, credit unions, factoring companies, pension funds, leasing companies, insurance corporations, securities dealers, stock exchange money brokers, gilt-edged market makers, insurance brokers, loan brokers, financial planning consultants, salvage administrators, loss adjusters, stock exchanges, financial supervisory agencies, the Corporation of Lloyd's, bank holding companies, other financial holding companies, finance houses, consumer credit companies and mortgage finance vehicles.</p> <p>The figure in the "Total" column is the sum of the other columns of line A.2.</p>
A.3	Non-financial corporations	<p>Report deposits from non-financial corporations which include limited and unlimited, chartered, statutory and other corporate bodies incorporated and resident in the jurisdiction which are not classified as financial corporations or public sector.</p> <p>The figure in the "Total" column is the sum of the other columns of line A.3.</p>
A.4	Public sector	<p>Report deposits from the public sector which includes Guernsey, Isle of Man, Jersey and UK government departments, bodies not administered as part of government departments but subject to ministerial or departmental control; accounts controlled by Guernsey, Isle of Man, Jersey and UK government departments and agencies located overseas; local government bodies (such as borough councils, county and district councils, parish, town and new unitary authorities, district, island or regional councils, attached statutory departments (e.g. the Northern Ireland Planning Appeals Committee)) and public corporations owned by government or through majority shareholdings.</p> <p>The figure in the "Total" column is the sum of the other columns of line A.4.</p>

Item	Description	Guidance
A.5	Households and individual trusts	<p>The figure in the “Total” column is the sum of the other columns of line A.5. Report deposits from “households and individual trusts” which include:</p> <p>persons, households, individual trusts created for named beneficiaries, unincorporated businesses other than unlimited liability partnerships (eg. sole traders) and non-profit institutions serving householders.</p>
A.6	Undrawn commitments to make loans and advances	<p>The figure in the “Total” column should equal the sum of the other columns of line A.6. The commitments should be recorded on the basis of availability for draw down. For example, if the bank has commitments that cannot be drawn until a date five years in the future then it is reported in the ‘5 years and over including undated’ column. This could for example include stage payments on a property development loan. If the bank has commitments that may be drawn down the next day for a term of up to five years, then this should be reported in the ‘Next Day’ column. Once loans are drawn down, they should be reported according to final maturity date. The Commission is seeking to capture the effect of commitments to make loans on the liquidity of the bank in this line.</p>
A.7	Other liabilities	<p>The figure in the “Total” column is the sum of the other columns of line A.7.</p>
A.8	Total liabilities/outflows	<p>This equals the sum of lines A.1 to A.7 for each column and will be calculated automatically and entered by the software once those lines have been completed.</p>
A.9	Market loans	<p>In the committed standby facilities column report in the box committed irrevocable standby credit facilities granted to the bank by other banks etc. Such facilities will be formally documented and typically will command a fee. They could be treated as a potential inflow.</p>
A.10	Treasury/local authority bills/CDs	<p>The figure in the “Total” column is the sum of the other columns of line A.10.</p>
A.11	Commercial paper and FRNs of less than 1 year’s maturity	<p>The figure in the “Total” column is the sum of the other columns of line A.11.</p>

Item	Description	Guidance
A.12	OECD government securities	<p>As at December 2016 the 35 member countries of the OECD are:</p> <p>Australia, Austria, Belgium, Canada, Chile, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Iceland, Ireland, Israel, Italy, Japan, Korea, Latvia, Luxembourg, Mexico, the Netherlands, New Zealand, Norway, Poland, Portugal, Slovak Republic, Slovenia, Spain, Sweden, Switzerland, Turkey, United Kingdom, United States.</p> <p>The figure in the “Total” column is the sum of the other columns of line A.12.</p>
A.13	Other	The figure in the “Total” column is the sum of the other columns of line A.13.
A.14	Loans and advances	The figure in the “Total” column is the sum of the other columns of line A.14.
A.15	All other assets	The figure in the “Total” column is the sum of the other columns of line A.15.
A.16	Total assets/inflows	The “Total” column is the sum of the other columns of line A.16.
A.17	Mis-match	This is the result of subtracting the figures in line A.8 from those in line A.16 and is calculated automatically.
A.18	Running mis-match	This is the result of taking the figures from line A.17 and adding each subsequent column’s figure to give the total mis-match at any one maturity position. This is calculated automatically.
A.19	Running mis-match at one month as a percentage of total liabilities	This is calculated automatically.