

Guernsey Statutory Instrument

2001 No 14

The Regulation of Fiduciaries (Accounts) Rules, 2001

Made: 20 March 2001

Coming into operation: 1 April 2001

THE GUERNSEY FINANCIAL SERVICES COMMISSION, in exercise of the powers conferred on it by sections 29 and 61 of The Regulation of Fiduciaries, Administration Businesses and Company Directors, etc (Bailiwick of Guernsey) Law, 2000^a, hereby makes the following Rules:

Citation and commencement

- 1 These Rules may be cited as The Regulation of Fiduciaries (Accounts) Rules, 2001 and shall come into force on 1st April, 2001.

Interpretation

- 2 In these Rules:

“Auditor” means a person who is qualified for appointment as an auditor by virtue of section 63(1)(a) or (b) or section 63(6) (read in conjunction with any Ordinance made thereunder) of The Companies (Guernsey) Law, 1994 and who is approved by the Commission to audit the accounts of licensed fiduciaries,

“Commission” means the Guernsey Financial Services Commission established by The Financial Services Commission (Bailiwick of Guernsey) Law, 1987,

^a Order in Council No. 1 of 2001.

“Financial statements” means financial statements of a licensed fiduciary which comply with the requirements of Rule 7,

“Full fiduciary licence” means a fiduciary licence granted by the Commission of the category described in section 4(1)(a) of the Law,

“Law” means The Regulation of Fiduciaries, Administration Businesses and Company Directors, etc (Bailiwick of Guernsey) Law, 2000,

“Licensed fiduciary” means a person who holds a full fiduciary licence or a personal fiduciary licence,

“Personal fiduciary licence” means a fiduciary licence granted by the Commission of the category described in section 4(1)(b) of the Law,

“Regulated activity” means an activity described in section 2 of the Law, carried on by way of business,

and, unless the context otherwise requires, references to an enactment, or to a Rule or Regulation made under an enactment, are references thereto as amended, re-enacted (with or without modification), extended or applied.

Application of these Rules

- 3(1) Rules 4 and 5 apply to all persons who are licensed fiduciaries.
- (2) Rule 6 applies to a person who holds a personal fiduciary licence.
- (3) Rules 7 to 11 inclusive apply to a person who holds a full fiduciary licence.

All licensed fiduciaries

Accounting period

- 4(1) A licensed fiduciary’s accounting period shall not exceed 12 months unless the Commission approves in writing a longer period.
- (2) A licensed fiduciary shall not change his accounting period without the Commission’s prior written consent.

Accounting records

- 5(1) A licensed fiduciary shall keep accounting records which:

- (a) if he holds a personal fiduciary licence, show and explain each of his transactions in relation to regulated activities carried on by him and enable financial statements to be prepared in relation to those activities, or
 - (b) if he holds a full fiduciary licence, show and explain each of his transactions and enable financial statements to be prepared in relation to him.
- (2) A licensed fiduciary's accounting records must be capable of disclosing with reasonable accuracy at any time his assets, liabilities, income and expenditure or, if he holds a personal fiduciary licence, his assets, liabilities, income and expenditure so far as they relate to regulated activities carried on by him.
 - (3) A licensed fiduciary shall keep (in such manner that they can be reproduced in legible form) the accounting records maintained in accordance with Rule 5(1) or copies of them (whether in electronic or any other form) for a period of at least six years from the dates on which they were made.

Licensed fiduciaries holding personal fiduciary licences

Particulars of financial position relating to regulated activities

- 6(1) A person shall, subject to the provisions of Rule 6(2), provide to the Commission particulars of his financial position in relation to each accounting period at any time during which he held a personal fiduciary licence.
- (2) The particulars provided under Rule 6(1) may be limited to a licensed fiduciary's financial position so far as it relates to regulated activities carried on by him during the relevant accounting period and need not be in the form of financial statements.
- (3) The particulars required by Rule 6(1) shall be provided to the Commission within four months of the end of the accounting period to which they relate.

Licensed fiduciaries holding full fiduciary licences

Preparation of financial statements

- 7(1) A person shall prepare financial statements for each accounting period at any time during which he held a full fiduciary licence.
- (2) Unless the Commission agrees otherwise, financial statements shall be prepared in accordance with United Kingdom Accounting Standards issued by the Accounting Standards Board, with United States Accounting Standards issued by the Financial Accounting Standards Board, or with International Accounting Standards issued by the International Accounting Standards Committee.

